



## **VACANCY ANNOUNCEMENT:**

### **PLHIV STIGMA INDEX 2.0 SURVEY TEAM**

The National Empowerment Network of People living with HIV/AIDS in Kenya (NEPHAK) is a national 'Network' that unites people living with, at risk of and those affected by HIV and related co-infections and comorbidities through community-based organizations. Operating within the confines of the NGOs Coordination Act of 1990, NEPHAK aspires for a nation where people living with, at risk of and affected by HIV are at the forefront and meaningfully involved in the interventions geared towards an 'improved health and well-being of communities' and where their rights are recognized and respected. The network works to compliment the Ministry of Health and partners efforts aimed at delivering the 95.95.95 HIV Treatment targets so as to end AIDS as a public health threat by 2030.

With funding from the Global Fund to fight AIDS, TB and Malaria (GFATM) through the Kenya Red Cross Society (KRCS), and with technical support from the Ministry of Health and partners, NEPHAK is planning for roll-out of PLHIV Stigma Index 2.0 for the period 2023/24. Towards this end, NEPHAK is looking for interested and suitable individuals to join the PLHIV Stigma Index 2.0 research team as outlined below:

#### **Job Title: Regional Coordinators (8 Positions)**

#### **Contract Type: Short Term**

**Location:** 8 regions i.e. Coast, Nyanza, Western, Nairobi, North Rift, South Rift, Central, and Eastern.

#### **Responsibilities**

This role carries the responsibility for planning, coordination and reporting on the field exercise of the PLHIV stigma index 2.0 survey. The Regional/Population Coordinators will support the lead consultant and Study Coordinator with the recruitment and training of Research Assistants (RAs) – data collectors- from all the 47 counties.

Technically, the R/PC will oversee and coordinate the provision of survey administrative support in the field by supporting Research Assistant (RAs) during field work. In addition, the R/PC will develop a system of tracking activities in the field during field data collection and maintenance of field records, ensuring all the data collection gadgets and systems are all functional; ensuring efficient systems and procedures for data collection.

Further, the RC will be responsible for ensuring smooth implementation of the survey activities in his/her region and adherence to logistical, human resource, administrative and security procedures.

#### **Specific Responsibilities for the R/PCs**

- Support the identification of qualified PLHIV as stigma index survey RAs (data collectors)
- Support the development of stigma index survey training materials and the orientation of RAs
- Assist in various aspects of survey design, including the sampling plan at county/ sub county level to ensure survey methodology is statistically valid on the ground
- Provide technical oversight and assist in developing survey field work programme
- Lead in implementing the field work programme
- Oversee data collection and ensure data quality control
- Facilitation of KII and FGDs
- Creatively design and promote techniques to achieve the highest possible response rates from groups of PLHIV at county/sub county level to participate in the stigma index survey
- Handle day-to-day plans and activities during the PLHIV stigma and discrimination Index survey to ensure regulatory and ethical compliance and study integrity

### **Expected deliverables**

- Team of qualified and trained county research assistants
- Duly filled stigma index survey data collection tools
- Quality data
- KII and FGDs reports
- Activity reports

### **Qualifications and experience**

- Person living with HIV actively engaged in the National HIV response, preferably heading a support group, Network of people living with HIV or an HIV advocacy group working in the field of HIV and AIDS,
- A relevant bachelors degree, preferably in social sciences with research experience; or an equivalent combination of experience and/or education/training in research
- Knowledge and understanding of GIPA principles, values and practices
- Extensive experience and specialist knowledge associated with community surveys
- Excellent verbal, interpersonal and written communication skills
- Strong analytical, problem-solving and decision-making capabilities for managing research project
- Ability to work independently with minimal supervision during field work
- Knowledge and good understanding of HIV related stigma and discrimination
- Hands on experience on research management skills and knowledge of survey research best practices
- Knowledge of research management and ethical principles
- In depth information and knowledge about the counties or survey area

- Advocacy and policy analysis, People influence and negotiation skills
- Experience in using SPSS software for research data analysis
- Have broad understanding of public policies regarding HIV and AIDS related stigma and discrimination

Regions							
Nyanza	Nairobi	Central	Eastern	North Rift	South Rift	Western	Coast
Kisumu	Nairobi	Kiambu	Garisa	Turkana	Narok	Busia	Mombasa
Kisii	Kajiado	Kirinyaga	Mandera	Baringo	Bomet	Bungoma	Kilifi
Migiri	Kitui	Nyeri	Wajir	West Pokot	Nandi	Vihiga	Kwale
Nyamira	Machakos	Muranga	Isiolo	Elgeyo Marakwet	Kericho	Kakamega	Lamu
Siaya	Makueni	Embu	Samburu		Uasin Gishu	Trans Nzoia	Tana River
Homabay		Meru	Laikipia		Nyandarua		Taita Taveta
		Tharaka Nithi	Marsabit		Nakuru		

### **Job Title: Regional/Population Coordinator (1 Positions-Key Population)**

**Contract Type:** Short Term

**Location:** All regions i.e. Coast, Nyanza, Western, Nairobi, North Rift, South Rift, Central, and Eastern.

### **Responsibilities**

This role carries the responsibility for planning, coordination and reporting on the field exercise of the PLHIV stigma index 2.0 survey. The Regional/Population Coordinator will support the lead consultant and Study Coordinator with the recruitment and training of Research Assistants (RAs) – data collectors- from all the 47 counties.

Technically, the R/PC will oversee and coordinate the provision of survey administrative support in the field by supporting Research Assistant (RAs) during field work. In addition, the R/PC will develop a system of tracking activities in the field during field data collection and maintenance of field records, ensuring all the data collection gadgets and systems are all functional; ensuring efficient systems and procedures for data collection.

Further, the RC will be responsible for ensuring smooth implementation of the survey activities in his/her region and adherence to logistical, human resource, administrative and security procedures.

### **Specific Responsibilities for the R/PCs**

- Support the identification of qualified PLHIV as stigma index survey RAs (data collectors)
- Support the development of stigma index survey training materials and the orientation of RAs

- Assist in various aspects of survey design, including the sampling plan at county/ sub county level to ensure survey methodology is statistically valid on the ground
- Provide technical oversight and assist in developing survey field work programme
- Lead in implementing the field work programme
- Oversee data collection and ensure data quality control
- Facilitation of KII and FGDs
- Creatively design and promote techniques to achieve the highest possible response rates from groups of PLHIV at county/sub county level to participate in the stigma index survey
- Handle day-to-day plans and activities during the PLHIV stigma and discrimination Index survey to ensure regulatory and ethical compliance and study integrity

### **Expected deliverables**

- Team of qualified and trained county research assistants
- Duly filled stigma index survey data collection tools
- Quality data
- KII and FGDs reports
- Activity reports

### **Qualifications and experience**

- A member of Key Population Community living with HIV and actively engaged in the National HIV response, preferably heading a support group, Network of people living with HIV or an HIV advocacy group working in the field of HIV and AIDS,
- A relevant bachelors degree, preferably in social sciences with research experience; or an equivalent combination of experience and/or education/training in research
- Knowledge and understanding of GIPA principles, values and practices
- Extensive experience and specialist knowledge associated with community surveys
- Excellent verbal, interpersonal and written communication skills
- Strong analytical, problem-solving and decision-making capabilities for managing research project
- Ability to work independently with minimal supervision during field work
- Knowledge and good understanding of HIV related stigma and discrimination
- Hands on experience on research management skills and knowledge of survey research best practices
- Knowledge of research management and ethical principles
- In depth information and knowledge about the counties or survey area
- Advocacy and policy analysis, People influence and negotiation skills
- Experience in using SPSS software for research data analysis

- Have broad understanding of public policies regarding HIV and AIDS related stigma and discrimination

**Job Title: Regional/Population Coordinator (1 Position- AYP)**

**Contract Type:** Short Term

**Location:** All regions i.e. Coast, Nyanza, Western, Nairobi, North Rift, South Rift, Central, and Eastern.

**Responsibilities**

This role carries the responsibility for planning, coordination and reporting on the field exercise of the PLHIV stigma index 2.0 survey. The Regional/Population Coordinator will support the lead consultant and Study Coordinator with the recruitment and training of Research Assistants (RAs) – data collectors- from all the 47 counties.

Technically, the R/PC will oversee and coordinate the provision of survey administrative support in the field by supporting Research Assistant (RAs) during field work. In addition, the R/PC will develop a system of tracking activities in the field during field data collection and maintenance of field records, ensuring all the data collection gadgets and systems are all functional; ensuring efficient systems and procedures for data collection.

Further, the RC will be responsible for ensuring smooth implementation of the survey activities in his/her region and adherence to logistical, human resource, administrative and security procedures.

**Specific Responsibilities for the R/PCs**

- Support the identification of qualified PLHIV as stigma index survey RAs (data collectors)
- Support the development of stigma index survey training materials and the orientation of RAs
- Assist in various aspects of survey design, including the sampling plan at county/ sub county level to ensure survey methodology is statistically valid on the ground
- Provide technical oversight and assist in developing survey field work programme
- Lead in implementing the field work programme
- Oversee data collection and ensure data quality control
- Facilitation of KII and FGDs
- Creatively design and promote techniques to achieve the highest possible response rates from groups of PLHIV at county/sub county level to participate in the stigma index survey
- Handle day-to-day plans and activities during the PLHIV stigma and discrimination Index survey to ensure regulatory and ethical compliance and study integrity

**Expected deliverables**

- Team of qualified and trained county research assistants
- Duly filled stigma index survey data collection tools

- Quality data
- KII and FGDs reports
- Activity reports

### **Qualifications and experience**

- A member of AYP Community living with HIV, aged between 18-24 years and actively engaged in the National HIV response, preferably heading a support group, Network of people living with HIV or an HIV advocacy group working in the field of HIV and AIDS,
- A relevant bachelors degree, preferably in social sciences with research experience; or an equivalent combination of experience and/or education/training in research
- Knowledge and understanding of GIPA principles, values and practices
- Extensive experience and specialist knowledge associated with community surveys
- Excellent verbal, interpersonal and written communication skills
- Strong analytical, problem-solving and decision-making capabilities for managing research project
- Ability to work independently with minimal supervision during field work
- Knowledge and good understanding of HIV related stigma and discrimination
- Hands on experience on research management skills and knowledge of survey research best practices
- Knowledge of research management and ethical principles
- In depth information and knowledge about the counties or survey area
- Advocacy and policy analysis, People influence and negotiation skills
- Experience in using SPSS software for research data analysis
- Have broad understanding of public policies regarding HIV and AIDS related stigma and discrimination

### **Job Title: Research Assistant (County Specific)**

**Contract Type:** Short Term

**Location:** Counties and sub-counties

### **Roles and Responsibilities for the Research Assistant**

- Ensure understanding of the stigma index survey goal, objectives and data collection tools
- Administration of the stigma index survey questionnaire to the PLHIV in the assigned sub county
- Undertake timely, accurate and complete data capture

- Implement techniques to achieve the highest possible response rates from groups of PLHIV in the assigned sub county
- Prepare timely activity reports
- Share timely communication of filed challenges that pose potential risk to the survey

#### **Expected deliverables**

- Duly filled stigma index survey data collection tools
- Duly signed Consent Forms from the study participants
- Timely submission of field exercise activity reports

#### **Qualifications and Experience**

- A person living with HIV affiliated to a network or support group
- KCSE level Certificate. Diploma preferred.
- Experience with surveys and research
- Understanding of interviewing skills, focus group discussions and observation skills.
- Understanding of research ethics.

#### **Application Information**

- If your profile fits any of the above positions, please submit your application including cover letter and detailed Curriculum Vitae and relevant testimonials.
- Include your email address, telephone contacts and names and contacts of two (2) Referees.
- Submit applications to **info@nephak.or.ke** indicating your name and the region/ county. Hand delivered applications will **NOT** be accepted.

The deadline for applications is 26th March 2023.